

Salem Area Historical Society Position Description

Title: Salem Area Historical Society Officer At Large

By-Law Duties: The Officer At Large shall have a length of term of one year.

Additional Duties: The following duties shall be performed or delegated by the Officer at Large:

- Attend Board of Directors Meetings (2-3 per year).
- Attend General Membership Meetings.

Requirements: Member of the Salem Area Historical Society for at least two years prior to the nomination.

Desired Skills: The following skills are desired in order to fulfill the duties of the Officer at Large:

- Proficient in email communication and word documents.
- Willingness to assume other duties that are assigned or are needed to promote the SAHS or projects